

To Move a Manufactured House

In-County:

Involves four departments:

- Planning and Zoning - must approve placement on the property
Written approval is required
- Assessor's Office - applicant must show ownership of the home or have a title signed on the back to the applicant
- Tax Collector - verifies that taxes are paid based upon information from the applicant; if taxes are due they **must be paid before home is moved**
- Building and Permits - must issue the moving permit

NOTE: If no address for the location, you will also have to contact the GIS/Addresses Department for the address

Out-of-County (including repossessions):

Involves five departments:

- Planning and Zoning - must approve placement on the property
Written approval is required
- Assessor's Office - applicant must show ownership of the home or have a title signed on the back to the applicant
- Assessor's Office - prepares information for Auditor to issues a current year tax bill
- Auditor's Office - issues current year tax bill
- Tax Collector - if taxes are due they **must be paid before home is moved** - this includes current year and any delinquent taxes
- Building and Permits - issues the moving permit

Department	Room #	Phone #
Planning & Zoning	B-01	864-942-8709 or 864-942-8636
Assessor Office	109	864-942-8538 or 864-942-8537
Tax Collector	101	864-942-8525 select Option 4
Auditor Office	107	864-942-8704 or 864-942-8544
Building & Permits	B-05	864-942-8478 or 864-942-8424